

# Business Services Office



**THE RECRUITMENT AGENCY**

***SINCE 1988***



## Who is 'B.S.O.' ??



✓ B.S.O. Business services office is a highly professional recruitment services company offering recruitment services to concerned employers based on the most advanced job analysis and personal profiling diagnostic instruments available.

✓ Our carefully studied selection procedures are designed to offer employers, job seekers who are well matched to the needs and culture of their organization.

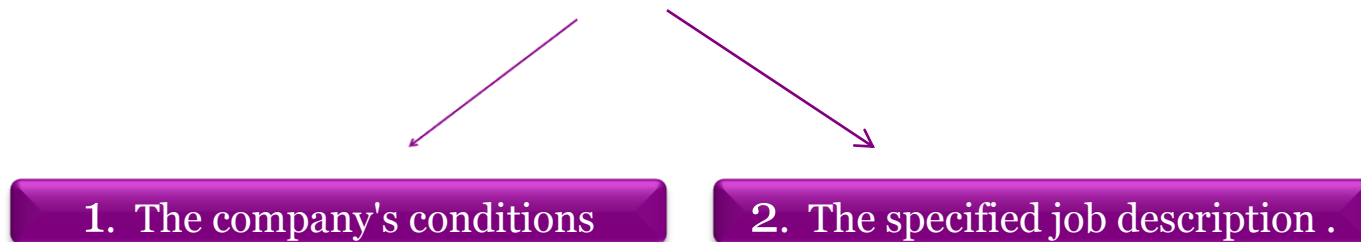
✓ Our objective is to find the right person for the right position at the right time. We emphasize job satisfaction, expertise and adequate reward.



## Methodology of 'B.S.O.'

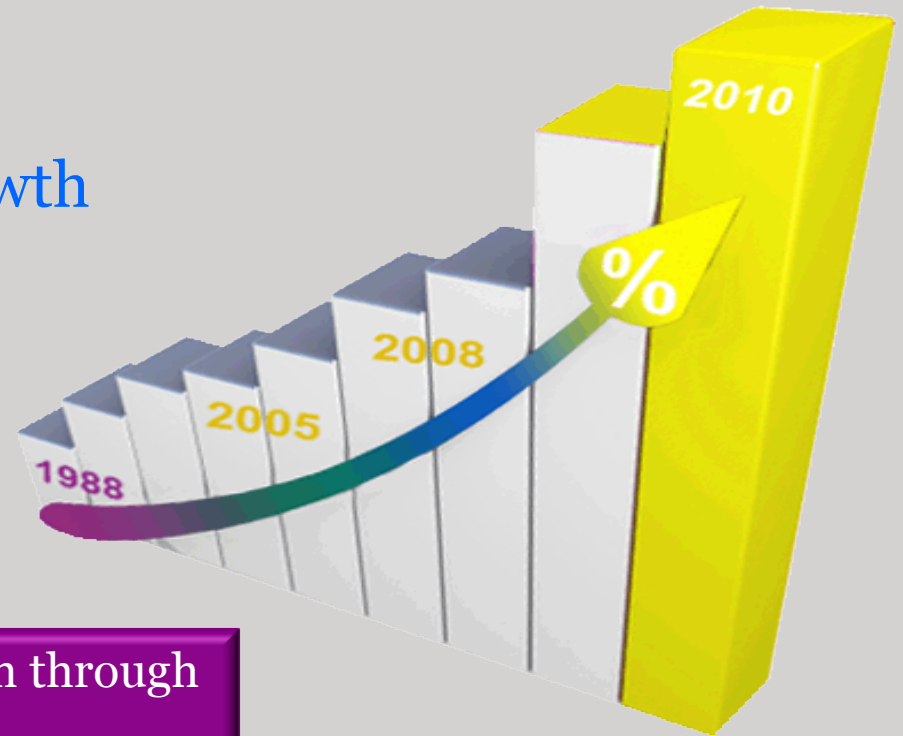
After studying deeply the company demands, its type of work, standards and values.

We analyze the required position and its job description and select the appropriate candidate from a diversity of more than 1 00 000 CVs (Lebanese Candidates), able to fit with both:





## ‘B.S.O.’ Recruitment Growth



B.S.O made a remarkable growth through the years of service



## Benefits of the ‘Job Seeker’



**Twenty Three Years ago**, when B.S.O. Started the Recruitment division, our aim was to create a professional service in the connection between all majors so that **Engineers, Doctors, Administrators, Lawyers, Secretaries, Artists...** can find one port where they can benefit.



## Why to apply through ‘**B.S.O.**’ ?

We are now one of the **Middle East’s leading recruitment companies**, both in:

1. Profile and,
2. In the number of candidates we place.

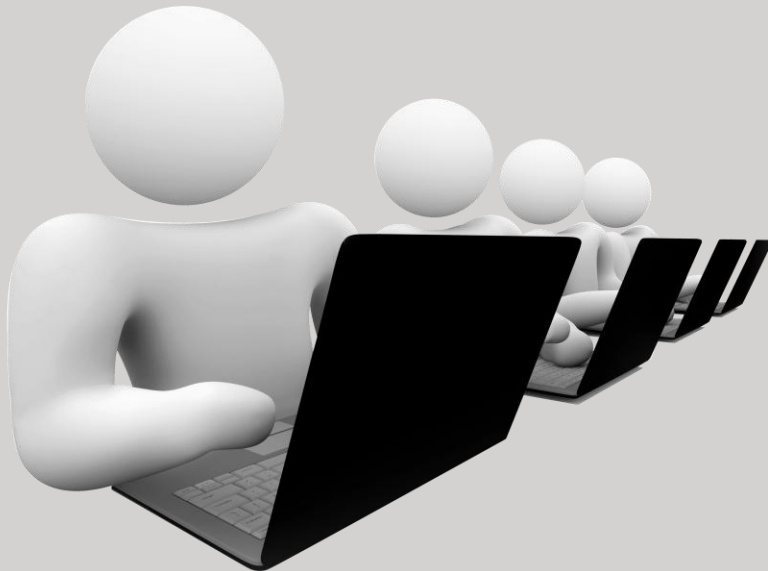
We are making continuous contacts in **Lebanon** and the **MENA Region** with leading companies to serve the interest of both the “Job Seekers’ and the “Employers” by providing them Lebanese Manpower mainly and other Arab nationalities too.



BSO works for everyone by connecting Job Seekers across Industries with leading Employers.”



Our **'WEBSITE'** helps you to:



**REGISTER**

**GET A RANGE OF OPPORTUNITIES**

**FIND UNEXPECTED VACANCIES**

**JOIN UNSURPASSED COMPANIES**

**RECONNECT WITH THE WORLD**



How to **'APPLY'** ?

**Jobseeker**, if you are looking for unexpected vacancies, sign up today to **“www.bso.com.lb”**



To become a member **follow** the below **steps**:



**. First Step** – *“Profile login details”*.

After filling all the required fields, visit your inbox or junk email & click on the link of the confirmation email to be able to pass to the next step.

**. Second Step** – *“Personal Profile”*.

✓ The personal profile on your application form will become part of your online profile and can be viewed by all our clients.

✓ You will have the opportunity to change or update your profile at any time through your own secure area.



**. Third Step** – “*Educational Profile*”.

Your Major could lead you to join unsurpassed companies.

**. Fourth Step** – “*Professional Profile*”.

Through your “Professional Profile”, the recruiters can discover and determine **who you are** and **who you want to be!**

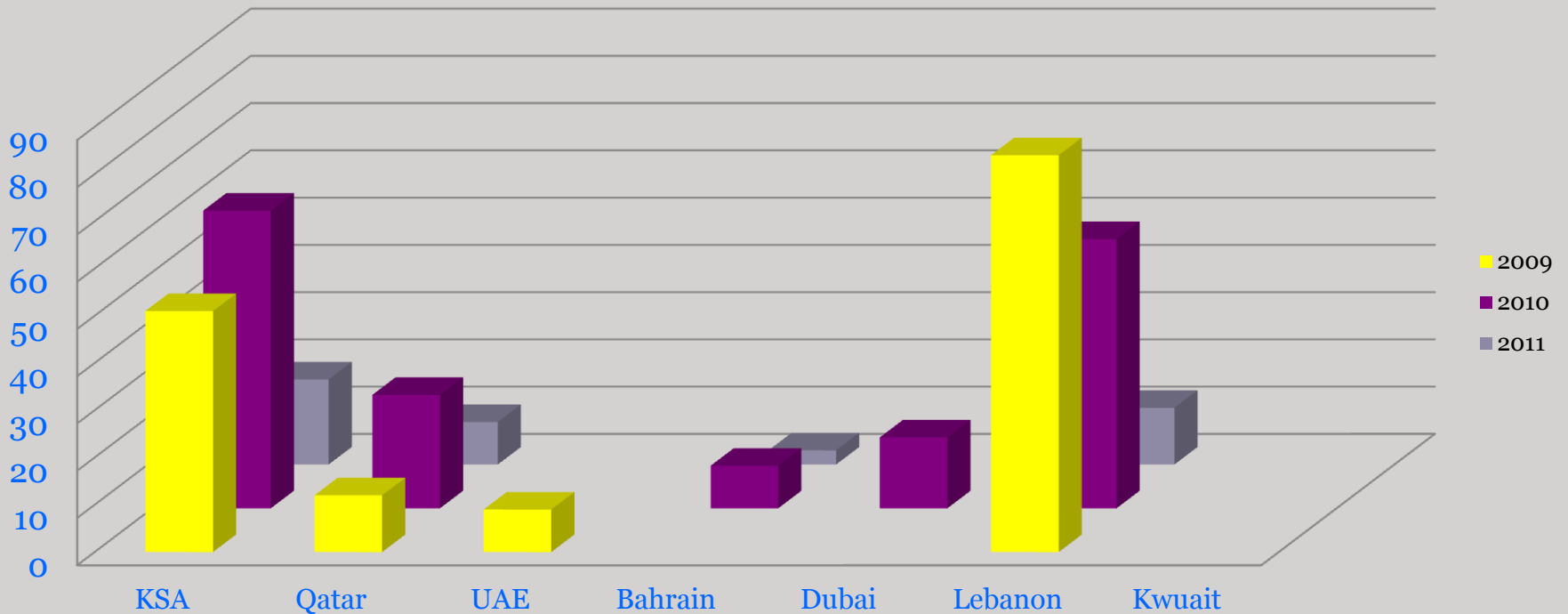


# Business Services Office





## Recruited Candidates by "B.S.O."



**B.S.O** is a highly professional Recruitment Company offering recruitment services on a worldwide connection.

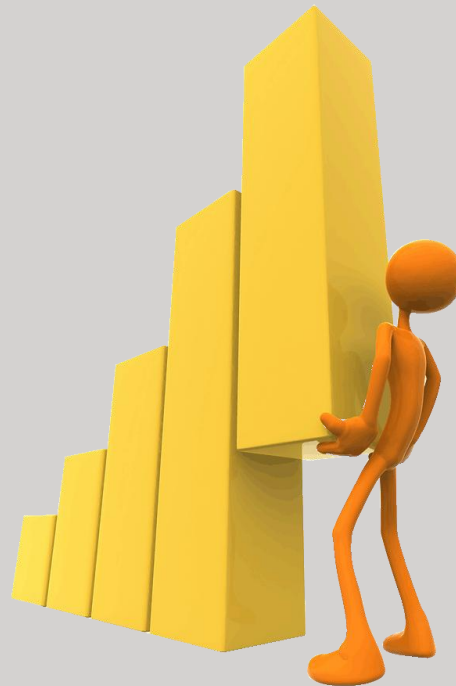
We are now one of the Middle East's leading Recruitment Companies

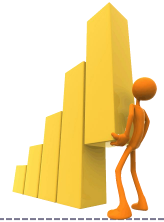
Our objective is to find the right person for the right position at the right time. We emphasize job satisfaction, expertise and adequate reward.

The fastest growing jobsites partnering with top enterprises in the Middle East Region for their Recruitment needs.



# Recruitment Advantage





Hiring Solutions



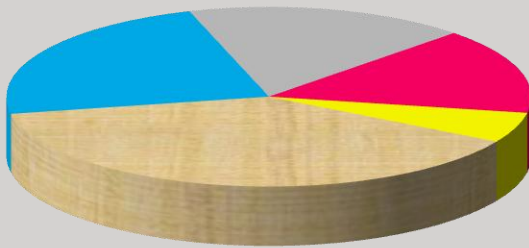
Job seekers  
Free of Charge



Worldwide  
Recruitment



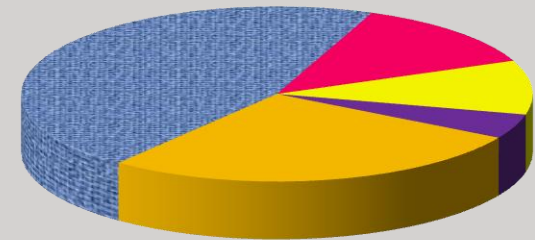
## Experience-wise distribution



- 0 to 3 years
- 3 to 6 years
- 6 to 10 years
- 10 to 15 years
- 15 and above

BSO's resume database contains candidates in junior levels, middle & senior levels to meet your hiring requirement.

## Education-wise distribution



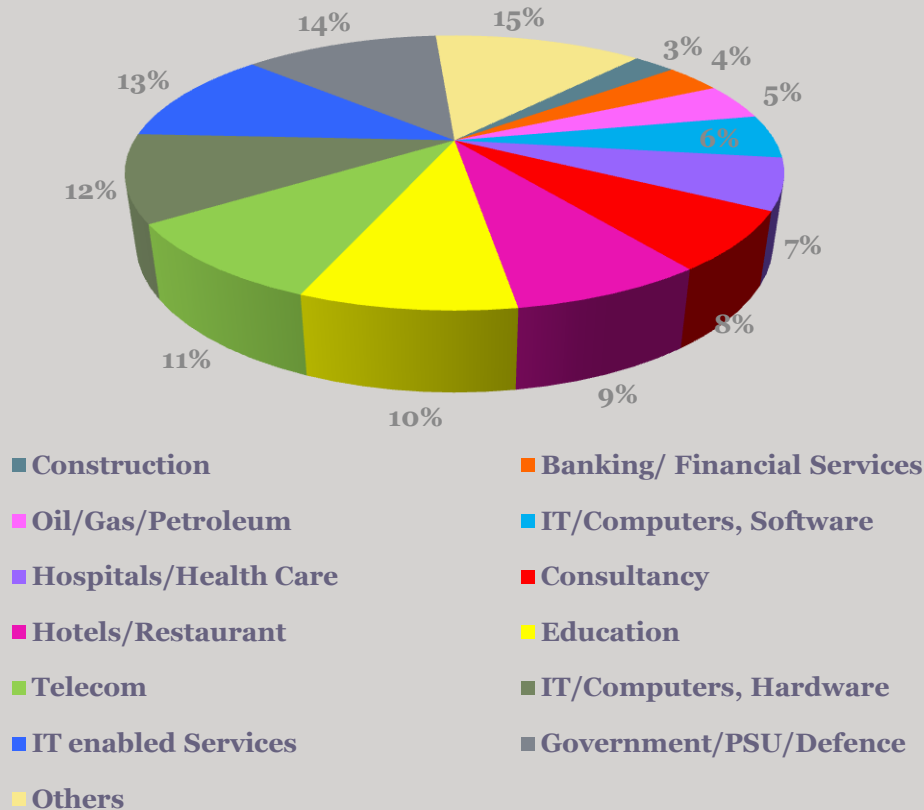
- Master's Degree
- Bachelor's Degree
- Diploma
- High School or equivalent
- Certification/Professional Qualification
- Doctorate

Qualified jobseekers across different educational qualifications are available in B.S.O.

# Database Composition



Industry-wise distribution





Offering to our candidates vast job opportunities which fit their profile, suit their characters and level (s) of experiences.

Hiring Fresh Graduates, Junior and Senior Levels in all Majors to mostly all countries around.

Oil and Gas, Banking, Beauty and Fashion , Education, Retail Chains, Hospitality, Medical, Construction, Production...

Our Data base contain more than **1 00 000 CVs**, able to fit with both: the company's condition and the specified job description.



Best Economical Recruitment Solution for  
the employees:  
**'FREE OF CHARGE.'**

'FREE OF CHARGE.'



. Present a 'World Wide Bridge' between Lebanon, the Gulf Countries and Africa;

Over all the MENA Countries and Africa : United Arab Emirates (**UAE**), Qatar, Bahrain, Saudi Arabia (**KSA**), Lebanon, Algeria, Ghana, Nigeria, Sudan, Oman, Yemen, Syria, Kuwait, Egypt, Cyprus



## . MENA REGION

Middle East & North Africa Region

# B.S.O. Clients







# Some of our Clients QATAR



# Some of our Clients UAE



Some of our Clients  
**KUWAIT**





## BAHRAIN



## EGYPT



# B.S.O. Services



*Recruitment*



*Travel*



*Insurance*



*Events*

